

Business Unit	Parishes and Other Mission Agencies Commission
Parish / Commission	St Stephen’s Anglican Church, Coorparoo
Location	343 Cavendish Road, Coorparoo, Qld, 4151
Employment Status	Casual, 4-7 hours per week
Stipend	
Reports To	Priest-in-Charge
Direct Reports	Volunteer RI teachers
Key Relationships	Internal: Senior Ministers, staff team.
	External: School Principal(s); teaching and auxiliary school staff; Alliance of Christian Religious Education (ACRE); Queensland Christian Religious Instruction Network (QCRIN).

Who We Are

The Anglican Church Southern Queensland (ACSQ) is one of 23 Dioceses that form the Anglican Church of Australia. The Diocese works to care for and improve the life of the community through our network of parishes, schools, community services, ministry education, and social justice and advocacy. We operate 134 parishes, 14 schools, a theological college and a significant number of residential community and social service programs.

St Stephen’s Coorparoo is an inner-city parish in the ACSQ. We are a thriving community of people from across the city of Brisbane and beyond with one thing in common: we love Jesus. For us, church isn’t just about meeting on a Sunday – it’s about living every day in the full knowledge that we have a Father in heaven who loves us completely and wants the best for us.

Our Vision

Flourishing faith communities: proclaiming and serving, worshipping and learning

Our Mission

The Mission of the Church is the Mission of Christ – to proclaim the good news of the kingdom of God.

- To teach, baptise and nurture new believers;
- To respond to human need by loving service;
- To seek to transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation;
- To strive to safeguard the integrity of creation and sustain and renew the life of the earth;
- To worship and celebrate the grace of God;
- And to live as one holy Catholic and apostolic Church.

Our Values

We aim to be:

- **Faithful** – steadfast in love for God and each other and steadfast in purpose to undertake God’s mission
- **Imaginative and creative** – being intentional about reforming culture and traditions for God’s world
- **Courageous** – to risk new things and where necessary to make bold decisions
- **Authentic** – being genuine and confident in living and speaking about what we believe as followers of Christ
- **Comprehensive** – being welcoming and respectful of a broad range of ideas, people, and approaches, and open to dialogue and learning

The Religious Instruction (RI) Co-ordinator and Teacher facilitates effective delivery and co-ordination of RI, liaising with local schools as appropriate. They help to foster relationship with the school community, children and staff, whilst overseeing a volunteer team. They are responsible for the effective delivery of teaching the authorised RI program for one day per week during term time.

Key Accountabilities and Responsibilities

- Encourage the spiritual growth of children through the RI program.
- Visit Coorparoo State School one day per week during school terms to teach RI to a select year group (1.5 to 3 hours per week).
- Prepare the necessary resources for the delivery of the authorised program (1.5 to 3 hours per week).
- Foster a welcoming and inclusive environment where children feel valued, supported, and empowered to grow in their relationship with God and one another.
- Build relationships with children and school staff.
- Co-ordinate the annual agreement between the school and local churches for the delivery of RI at Coorparoo State School.
- Oversee the team of volunteer RI instructors, including safe ministry credentialling (10 hours per year).
- Order and distribute resources to the volunteer team (5 hours per year).
- Liaise with the team of volunteer RI teachers and the school to answer enquiries, address issues and ensure a smooth delivery of the ministry (10 hours per year).
- Recruit and train a strong team of volunteers to meet both the current and expanded needs of the ministry.

General

- Co-ordinate the religious instructors and the delivery of the authorised program.
- General administration and record keeping associated with the role.
- Undertake work in a safe manner and follow any reasonable health and safety instructions.
- Comply with ACSQ, attending school(s) and St Stephen's policies, procedures and Code of Conduct.

Key Position Requirements

Essential knowledge, skills, experience and qualifications

- Well-developed communication skills including the ability to engage positively with adults and with children in an age-appropriate way.
- Capability to coordinate and lead others to deliver the authorised RI program.
- Effective organisation and time management skills.
- Ability to manage, develop and recruit volunteers, recognising and developing people's skills.
- Experience in working collaboratively in a team and contributing to shared objectives.
- A commitment to personal discipleship and an active prayer life.

Desirable

- Tertiary theological or ministry qualifications.
- Previous experience teaching/co-ordinating RI.

Mandatory requirements

- Satisfactory National Police Check.
- Right to Work in Australia check.
- Working with Children Blue Card.

- Successful Anglican Church Safe Ministry Check.
- Confirmed communicant member of the Anglican Church of Australia, or willingness to be received into the Anglican Church.
- Alignment with the vision, values and ethos of St Stephen's Church.

Acknowledgement

Signed _____

Name: _____

Date: _____